

APPRENTICE ACADEMY HIGH SCHOOL OF NORTH CAROLINA
Board Meeting

Monday November 26, 2018

Waxhaw Entrepreneur's Building

7:00 PM – 9:00 PM

Board Members

Yan Greben	Board Chair
Penny Wellman	Board Vice Chair
Helen Gutshall	Treasurer
Sanna-Maija Tucker	Secretary
Anna Blood	Board Member
Sharon Ross	Board Member
Jim Warner	Board Member

Call to order

Meeting called to order at 7:02 pm by Jim Warner

Roll Call

Yan Greben	Absent
Penny Wellman	Here
Helen Gutshall	Here
Sanna-Maija Tucker	Absent
Sharon Ross	Here
Jim Warner	Here
Anna Blood	Here

Approval of Minutes

Sharon made a motion to approve last meetings minutes, Helen seconded the motion, all were in favor and the motion carried

Financial Report

Helen Gutshall

Nothing additional since last meeting. Schoolhouse asked for 5 year budget, Helen advised she will have that ready by next meeting to present to board.

RTO Task List Update

Financial policy, Helen updated petty cash, changed from no petty cash to having \$250 and Barry is responsible for any disbursement.

Governance, The state wanted application for regular employment as well as for teachers. Jim found application for 3rd party employees application and added it. Teachers will need to sign

general and teacher employment application. In relation to governance conflict of interest had already been fixed along with several other items. Most were fixed previously. We will not have board residency requirement.

Barry's updates, added academic calendar for review, all holidays included. Begin and end dates, teacher work days and planning days, structure of school day. 7.5 hour days with 6.45 of instructional from 8-3:30 pm, M-F, 10 day 20 day rule - any student assigned to EOC if they want to withdraw must within 10 days. Duties for testing coordinator. Evaluation for the principal will be the states evaluation guidelines. Notes added for board evaluation but will need to be updated later.

All 31 items covered.

Sharon made motion to approve all 31 RTO items, Helen seconded the motion. All in favor, motion carried.

Meeting Dates

Anna advised Mondays challenging due to family obligations, Wednesdays preferable during the week. Penny advised Sanna has other meetings on Mondays. Saturdays we will have events, Helen advised Wednesdays work for her and Jim advised any weekday but not Saturdays

Sharon made motion for next meeting to be on Wed Dec 19, Helen seconded, all in favor and motion carried.

Sharon made motion to move official meeting to the 3rd Wednesday of the month, Penny seconded, all in favor, motion carried.

MEETINGS/EVENTS

Coca Cola meeting, Jim will reach out to them to reschedule, Barry has taken care of the the phone call with Mike Doane is phone call, Barry will take care of Life Church.

Jim tried contacting Union Co. Community Action and will try again tomorrow. It will be a key way to get into minority community.

Website updates, pictures of former members have been removed. Sharon will schedule meeting with Penny and Rachel for update on marketing.

Jim would like to do neighborhood canvas this weekend coming up but we need more flyers as they were all handed out at the Christmas parade. Barry will get 500 to 1000 printed on Friday when he returns from training. Jim preferred trifold with paperclipped attachment.

Jim will attend next meeting with the architect; we need the civil engineering drawings and to get a confirmed date for groundbreaking.

Principals Report

Barry Ross

As of today our lottery enrollment is 90 students. The builder is looking at mid January for groundbreaking, 4-6 weeks from then to lay foundation but no exact date as of yet. On the 4th Barry will be at Union Prep Academy and will complete previous discussed follow ups. Currently Barry is in Raleigh for training for potential approval for \$60K for technology. The last state training for 2018 is Wed Dec 12, the fifth one is Jan 31. We will need as many members as possible to attend. Penny will attend Union Prep from 8 - 10 am and the Dec. 12 training in Raleigh.

Sharon advised if anyone has any issues technology related reach out to her. A task spreadsheet will be added to team drive.

Chip approved preliminary budget and \$100k has been released. Barry discussed athletic director with Chip; we will need to add that to the agenda for next meeting to discuss a potential hire. We will need to contact furniture vendors as well to get estimates and timelines. Whiteboards will also need to be purchased and mounted.

Sharon made motion to adjourn, Penny seconded, meeting adjourned 8:05 pm.